

**Town of Forest Heights
Mayor/Council Meeting- 8:00 PM
Wednesday, September 18, 2019
Municipal Building
Meeting Minutes**

Call to Order 8:06 p.m.

Roll Call: CM Barnes, CM Washington, CW Mann, CW Hines, CW Noble, Mayor Muhammad present. CM Kennedy II arrived at 8:30 PM.

Moment of Silence

Pledge of Allegiance

Motion to approve the agenda: Motion by CM Washington to approve the agenda; seconded by CW Hines; all in favor; motion passed.

Legislation:

Resolution 58-19: A Resolution to approve an additional cost associated with the Choice Concrete Construction Company, Inc. contract to repave portions of three streets within the Town, specifically portions of Ottawa Street; motion by CM Washington to waive the full reading; seconded by CW Hines; motion by CM Washington to adopt Resolution 58-19; seconded by CW Hines; discussion; explanation by Director of Public Works establishing that the project's budget would need to change to complete the job; Attorney Kevin Best stated that change orders are allowed by law; motion by CM Kennedy II to adopt the resolution with amendment to show the new total of \$13,013.75; seconded by CM Washington; vote (7) yes; (0) no; motion passed.

Resolution 59-19 A Resolution to approve the purchase of a paint striping machine to provide markings and demarcations on Town streets; motion by CM Washington to waive the full reading; seconded by CW Hines; motion by CM Washington to adopt Resolution 59-19; seconded by CW Hines; discussion; motion by CM Kennedy II to adopt Resolution 59-19 as amended; seconded by CM Washington; vote (7) yes; (0) no; motion passed.

Public Period

Mr. Cliff Atkinson stated that he was concerned about proper application of asphalt for road improvement projects and how it could lead to problems further down the line.

New Business

CM Barnes noted that there was an issue in Town of residents failing to change their vehicle tags to Maryland within the two month period required after moving from elsewhere; he suggested charging residents with non-Maryland tags a fee for a sticker; the attorney replied that non-residents of the state of Maryland have a right to park on a public roadway and suggested issuing parking permits for certain roads.

CW Mann asked if the attorney was aware of a claim by communications companies to stop paying franchise fees to the Town; the attorney stated that it was the FCC ordering a credit to the company, not a total end to franchise fees.

Closed Session: Motion to go into closed session for the purpose of discussing building security by CM Washington; seconded by CW Hines- 9:07 PM.

FORM OF STATEMENT FOR CLOSING A MEETING

Location: <u>Town of Forest Heights, Maryland</u>	Date: <u>September 18, 2019</u>	Time: <u>9:19 p.m.</u>		
Vote to Close Session:	YES	NO	ABSTAIN	ABSENT
Mayor Habeeb-Ullah Muhammad	[X]	[]	[]	[]
Councilman Calvin Washington	[X]	[]	[]	[]
Councilman Robert Barnes	[X]	[]	[]	[]
Councilwoman Cynthia Mann	[X]	[]	[]	[]

Councilman Jonathon Kennedy II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Paula Noble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Taunya Hines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article Section 10-508(a):

1. ☐ to discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom the Town has jurisdiction.
 - (ii) Any other personnel matter that affects one or more specific individuals.
10. ☐ To discuss public security, if the public body determines that the public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.

Motion to adjourn the closed session at 10:06p.m. (6) Ayes all in favor.

Persons attending closed session: Mayor Muhammad, CM Barnes, CM Kennedy II, CW Noble, CW Hines, CM Washington, CW Mann, Mr. Robinson Town Administrator, Mrs. Hawkins Town Clerk, Town Attorney Kevin Best and Police Chief Rease.

Motion to adjourn at 10:07p.m. (7) Ayes all in favor.